

Bidder's Conference FAQ

Training to Work Employment Program for Young Adults RFP

*Bidder's Conference held from 11:00 AM to 12:00 PM on Friday, August 24, 2018
at 650 Smithfield Street, Suite 2600, Pittsburgh, PA 15222.*

What will the primary responsibilities of the successful applicant be regarding participant training in programs external to the successful applicant?

P4W will determine which vocational training, education and transitional jobs programs will be made available to participants post award. The service provider selected through this RFP will facilitate enrollment and engagement of participants in such programs, as appropriate, including oversight and payment of grant funds to providers of such programs. Applicants should not propose specific vocational training, education and transitional jobs programs, except for the short-term, industry-recognized credentials described on page five of the RFP.

What amount of funding is available to support participation in vocational training, education and transitional jobs? How will that funding be allocated and managed?

As a result of this RFP, P4W plans to award an amount not to exceed \$746,940 to one organization for delivery of comprehensive case management, supportive services and career services, as described in the RFP.* Separate from these funds, the USDOL grant to P4W includes \$550,000 for vocational training, education and transitional jobs. P4W intends to include some portion of the \$550,000 in the Agreement resulting from this RFP, the exact amount of which will be determined by P4W post award. The successful applicant will be responsible for fiscal oversight and administration of all funds included in the awarded Agreement.

*The proposed budget may not exceed a total value of \$746,940, except for proposed costs related to short-term credentialing, as defined in Section 3 of Program Requirements in the RFP. Any proposed costs related to short-term credentialing must be clearly identified in the budget narrative in order for P4W to determine their exclusion from the \$746,940 not to exceed value.

Does the T2W Center need to be located in Downtown Pittsburgh?

The T2W Center will serve as the one-stop hub for participant appointments and drop-ins and must have the capacity to conduct day-to-day operations of the T2W program and host all T2W staff employed by the successful applicant. The successful applicant will propose a location that clearly accommodates the T2W service area and prospective participants.

Can funding through this RFP be used to enhance existing programs?

The proposed program must meet all program requirements described in the RFP and required by USDOL. Proposals that meet all program requirements and modify or incorporate existing programs will be considered.

How long should a participant’s tenure be in the program?

A participant may be enrolled in the T2W program for a length of time appropriate for them to meet their goals and the goals of the program. Participants must be exited from the T2W program throughout the two-year program implementation period on a rolling basis. The preferred and primary reasons for exiting a participant will be placement in unsubsidized employment, registered apprenticeship, or post-secondary education. The successful applicant must meet the enrollment goal of 188 participants by September 30, 2019 and all participants must be exited to follow-up services by September 30, 2020. Starting on October 1, 2020, the successful applicant will begin delivering follow-up services only, as described in the RFP, for a period of 12 months, ending on September 30, 2021.

Do prospective participants who reside in the target service area need to provide eligibility documentation that demonstrates their low-income status?

No. Participants residing in the target service area are considered to be low-income.

May the successful applicant propose subcontracts for specific services provided through the T2W program?

P4W intends to award an agreement resulting from this RFP to just one organization. The selected organization may utilize agreements with additional organizations to assist in fulfilling the program requirements described in the RFP and required by USDOL. All costs and activities funded through the Agreement resulting from this RFP must adhere to the Office of Management and Budget’s Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards at 2 CFR 200, as well as applicable federal, state and local regulations, included the Workforce Innovation and Opportunity Act.

Does the successful applicant need to include transportation assistance for participants in its proposed budget?

Transportation assistance is considered a supportive service that should be included in the successful applicant’s budget. P4W plans to award an amount not to exceed \$746,940 to one organization for delivery of comprehensive case management, supportive services and career services, as described in the RFP. Applicants may propose leveraged funds or resources, if applicable, but they are not required to do so.